

## **PERMIT PROCESS TO DEMOLISH AN HISTORIC LANDMARK**

**91.106.4.5. Permits for Historical and Cultural Buildings.** The department shall not issue a permit to demolish, alter or remove a building or structure of historical, archaeological or architectural consequence if such building or structure has been officially designated, or has been determined by state or federal action to be eligible for designation, on the National Register of Historic Places, or has been included on the City of Los Angeles list of historic cultural monuments, without the department having first determined whether the demolition, alteration or removal may result in the loss of or serious damage to a significant historical or cultural asset. If the department determines that such loss or damage may occur, the applicant shall file an application and pay all fees for the California Environmental Quality Act Initial Study and Check List, as specified in Section [19.05](#) of the Los Angeles Municipal Code. If the Initial Study and Check List identifies the historical or cultural asset as significant, the permit shall not be issued without the department first finding that specific economic, social or other considerations make infeasible the preservation of the building or structure.

**91.106.4.5.1. Notification of Demolition. (Amended by Ord. No. 186,484, Eff. 1/28/20.)** The Department shall not issue a building permit for demolition of a building or structure for which the original building permit was issued more than 45 years prior to the date of submittal of the application for demolition pre-inspection, or where information submitted with the application indicates that the building or structure is more than 45 years old based on the date the application is submitted, without having first provided the following required notice and taken the following required actions at least 30 days prior to issuance of the demolition of building or structure permit:

1. The Department shall send written notice of the demolition pre-inspection application via U.S. mail to the abutting property owners and occupants, as well as the City Council District Office and Certified Neighborhood Council Office representing the site, for which a demolition pre-inspection has been proposed for a building or structure as defined by the Los Angeles Municipal Code.

2. The applicant shall post a placard on the property where the demolition will occur, in a conspicuous, visible place, within 5 feet of the front property line, describing the date of the application for demolition pre-inspection with the following standards:

A. The placard shall be a minimum 11" x 17" in size and mounted at a minimum of four feet above the ground.

B. The placard shall have black letters on contrasting background white or color paper.

C. The placard shall have major block-style letters a minimum 2-1/2 inches in height and shall state: "NOTICE OF DEMOLITION". Minor letters 1-1/2 inches in height shall specify the permit number and the phone number to be called for information.

D. The placard material shall be made of durable, laminated or other weather resistant material.

3. The Department shall verify the placement of the placard prior to commencement of the demolition work.

4. All applicable protection devices (i.e., fences and/or pedestrian protection canopies) shall be installed and approved by the Department prior to demolition work and maintained during demolition, in accordance with LAMC Sections [91.3306](#) and [91.3307](#). The Department shall verify the placement of these devices prior to the commencement of demolition work.

**91.106.4.5.2. (Amended by Ord. No. 186,484, Eff. 1/28/20.)** The applicant seeking the permit shall provide the Department with the names of and addresses of all persons entitled to receive notice pursuant to LAMC Subsection [91.106.4.5.1](#).

**91.106.4.5.3. (Amended by Ord. No. 186,484, Eff. 1/28/20.)** The Department shall collect a fee in the amount of \$60.00 when an application for the demolition of a building or structure described in LAMC Subsection [91.106.4.5.1](#) is filed with the Department. This fee shall be charged in addition to applicable demolition pre-inspection fees set forth at LAMC Subsection [91.107.3.2](#).

**91.106.4.5.4. (Amended by Ord. No. 186,484, Eff. 1/28/20.)** LAMC Subsections [91.106.4.5.1](#), [91.106.4.5.2](#), and [91.106.4.5.3](#) shall not apply to a building or structure as described in LAMC Subsection [91.106.4.5.1](#) that is the subject of a pending zoning application for a specific plan filed prior to January 12, 2015. In the event a specific plan for such property is not approved within 3 years from January 12, 2015, such property shall be required to comply with the provisions of LAMC Subsections [91.106.4.5.1](#), [91.106.4.5.2](#), and [91.106.4.5.3](#). Insofar as the provisions of LAMC Subsections [91.106.4.5.1](#), [91.106.4.5.2](#), and [91.106.4.5.3](#) are different than or in conflict with the provisions of a specific plan, the provisions of the specific plan shall govern.

**91.106.4.5.5. (Amended by Ord. No. 186,484, Eff. 1/28/20.)** LAMC Subsections [91.106.4.5.1](#), [91.106.4.5.2](#), and [91.106.4.5.3](#) shall not apply to a building or structure as described in LAMC Subsection [91.106.4.5.1](#) that will be demolished as part of a project that was subject to California Environmental Quality Act review and for which the corresponding discretionary project approval was issued prior to submittal of the application for demolition pre-inspection.